

**OPERATING PROCEDURES**  
**OF THE**  
**LOWER BUCKS SWIM LEAGUE, INC.**  
**SWIMMING DIVISIONS**

**2006 SEASON**

## Table of Contents

	Contents	Page
Article I	Dues, Teams and Divisions	3
Article II	Classes of Competition & Dual Meet Procedures	6
Article III	Relay Carnival	10
Article IV	Championships	12
Article V	Records and Results of Meets	15
Article VI	Officials for Meets	16
Article VII	Awards and Committees	18
Article VIII	Regular Monthly League Meetings	20

These rules and regulations shall be binding and shall not be changed during the current season except by unanimous vote of the council members present. At the June meeting, an annual appendix listing league divisions, schedules, etc. will be published and distributed to each team.

## **Article I. Dues, Teams and Divisions**

### **Section 1 – Dues**

#### Paragraph 1

The annual dues shall be determined annually by the league financial officer, checks to be made payable to Lower Bucks Swim League, Inc. and must be paid prior to the first official league competition. The treasurer shall bill each team at the regularly scheduled April meeting. Any member club whose dues have not been paid prior to the first official league competition will be suspended from all league activities.

### **Section 2 – Teams**

#### Paragraph 1

All teams shall be comprised of boys and girls of age 18 or under, who are not college rostered swimmers, with the exception of those boys and girls of age 19 who are graduating high school seniors for the current swimming season. Each team shall deliver to the operating secretary a roster of their swimmers on the date set by the league board, separated by age group and sex, listing names, ages and birth dates. Each team must deliver sufficient copies for each team in their division plus two (2) copies for the league. Rosters not in compliance with detailed instruction sheet issued by operating secretary shall be rejected by the operating secretary.

#### Paragraph 2

Any team not supplying a roster in accordance of Article 1, Section 2, Paragraph 1, shall be suspended from all league activities until a roster is properly submitted.

#### Paragraph 3

All competitors of the Lower Bucks Swim League, Inc. are required to sign a league waiver of liability releasing all members of the league, both as a whole and as individuals. Waiver must be in a league officer's hand prior to competing in any league event.

#### Paragraph 4

Amateur Sports Insurance Plan underwritten by TIG Insurance Company will provide the league insurance. All swimmers and divers must purchase this insurance from the league prior to any league activity. All divers must also be registered with United States Diving.

#### Paragraph 5

Any team wishing to host a league sanctioned invitational meet must submit to the league operations secretary and the league officials chairperson a complete write-up of the event for approval by June 1<sup>st</sup> of that year. Upon league operating secretary and officials chairpersons approval the general council shall vote on its approval at the regularly scheduled June meeting.

#### Paragraph 6

A swimmer who is on the roster of any Lower Bucks Swim League team and is rostered by any other dual meet team in any organized league competition during the same summer season shall be declared ineligible to swim in the Lower Bucks Swim League during that season. The summer season shall start with the first official league competition of that season and extend through the last official league competition of that season including championships. The ineligibility of any swimmer can be declared at any time during the season that it is discovered. The normal league protest procedure is not required.

#### Paragraph 7

The coaches will be held responsible for contestants competing in their proper age group. Contestants in all sanctioned Lower Bucks Swim League competitions including the relay carnival are to be rostered in their age group as of and including June 30 of the current year.

#### Paragraph 8

The coaches will be responsible for contestants competing to be properly rostered prior to competition.

#### Paragraph 9

As additions occur during the current season, it shall be the coaches' responsibility to see that the League Treasurer and all the opposing coaches are notified in writing at least 48 hours prior to the first dual meet in which said additions participate. A 48 hour phone notification may precede written notification. After the first half of the dual meet season, additions from only three (3) families may be added to the roster. No swimmer shall be added on or before the day of the relay carnival.

#### Paragraph 10

Each eligible team shall fill and swim the prescribed schedule as submitted by the schedule committee and approved by the council. If possible the council shall divide the league into equal divisions: red, white and blue, as shown in the annual schedule.

#### Paragraph 11

A swimmer may transfer from one club to another within the Lower Bucks Swim League only upon completion of all Lower Bucks Swim League sanctioned competition including championships.

#### Paragraph 12

If a league club or team shall dissolve during the summer season, those swimmers shall immediately become free agents.

#### Paragraph 13

All clubs/teams must notify the league president or operating secretary of intentions to be a member for the upcoming season no later than the 3<sup>rd</sup> Monday of April.

### **Section 3 - Divisions**

#### Paragraph 1

Based on the current season's win/loss record, the team with the greatest number of wins of the white and blue division shall move up one division and the team with the least number of wins in the red and white divisions shall move down a division for the next competitive season.

#### Paragraph 2

In case of ties in division standings, they shall be resolved by the winner of this season's head-to-head competition.

#### Paragraph 3

If there is still a tie after head-to-head competition, the total combined points from division competition shall determine the winner. If a tie still exists, U.S.S. six-place scoring will be used.

#### Paragraph 4

The decision arrived at by the above method shall be binding by all teams involved.

#### Paragraph 5

New teams, upon acceptance into the league, will automatically be placed into the blue division unless placed in another division at the discretion of council.

## Article II. Classes of Competition & Dual Meet Procedures

### Section 1 – General

#### Paragraph 1

The schedule committee shall prepare a binding schedule of events for all dual meets, championships and relay carnival.

#### Paragraph 2

The following is a list of dual meet events:

<u>Event</u>	<u>Name</u>	<u>Distance</u>	<u>Event</u>	<u>Name</u>	<u>Distance</u>
1	14 & under girls free	100	28	14 & under boys breast	100
2	14 & under boys free	100	29	18 & under girls breast	100
3	18 & under girls free	100	30	18 & under boys breast	100
4	18 & under boys free	100	31	8 & under girls back	25
5	8 & under medley relay	100	32	8 & under boys back	25
6	10 & under medley relay	100	33	10 & under girls back	25
7	12 & under medley relay	200	34	10 & under boys back	25
8	14 & under medley relay	200	35	12 & under girls back	50
9	18 & under medley relay	200	36	12 & under boys back	50
10g	6 & under girls free	25 unofficial	37	14 & under girls back	100
10b	6 & under boys free	25 unofficial	38	14 & under boys back	100
11	8 & under girls free	25	39	18 & under girls back	100
12	8 & under boys free	25	40	18 & under boys back	100
13	10 & under girls free	50	41	8 & under girls fly	25
14	10 & under boys free	50	42	8 & under boys fly	25
15	12 & under girls free	50	43	10 & under girls fly	25
16	12 & under boys free	50	44	10 & under boys fly	25
17	14 & under girls free	50	45	12 & under girls fly	50
18	14 & under boys free	50	46	12 & under boys fly	50
19	18 & under girls free	50	47	14 & under girls fly	50
20	18 & under boys free	50	48	14 & under boys fly	50
21	8 & under girls breast	25	49	18 & under girls fly	50
22	8 & under boys breast	25	50	18 & under boys fly	50
23	10 & under girls breast	25	51	8 & under free relay	100
24	10 & under boys breast	25	52	10 & under free relay	100
25	12 & under girls breast	50	53	12 & under free relay	200
26	12 & under boys breast	50	54	14 & under free relay	200
27	14 & under girls breast	100	55	18 & under free relay	200

Each relay may contain up to four girls but no more than two boys.

### Paragraph 3

At the beginning of each season the officials committee will distribute an officials warm-up/competition procedures.

### Paragraph 4

All dual meets are to begin promptly at 6:45 p.m. It shall be the responsibility of the home team to assure that a certified lifeguard is on duty during the course of the meet, including warm-up. Each such lifeguard shall be certified in accordance with current American Red Cross guidelines or equivalent.

### Paragraph 5

Place points for all events shall be 1<sup>st</sup> to 3<sup>rd</sup> place with scoring points as follows: 5 points for 1<sup>st</sup> place, 3 points for 2<sup>nd</sup> place, 1 point for 3<sup>rd</sup> place. No team shall capture more than two (2) scoring positions in any event.

### Paragraph 6

Any dual meet may be rescheduled by mutual consent of both teams the night prior to the original schedule.

### Paragraph 7

Rescheduled or postponed events shall be swum on a date mutually agreeable by the participating teams and shall be cleared with the league president within 48 hours of date originally scheduled. In case no agreement is reached within this time, the president will assign a date and place for the make-up meet or event. A team which fails to swim a scheduled meet or event will forfeit.

### Paragraph 8

Any disrupted meet shall be resumed with the event following the last completed event. The balance of an interrupted meet can only be canceled by mutual consent of coaches. The score attained at time of cancellation will stand as final score.

### Paragraph 9

Any changes in the line-up of an event must be reported in writing to the scoring table at least two (2) events prior to the subject event to be swum. An event is begun when it is announced by the Starter/Referee. An exception to this rule exists when a dual meet is disrupted and resumed on another date. Upon resumption of a disrupted meet, the two event rule will be waived for the first two events. Swimmers must have been league rostered in the original, disrupted meet to be eligible for swimming under the disrupted meet waiver.

#### Paragraph 10

If a dual meet is completed with a score differential of eight (8) points or less, the meet referee, and the coach of each team shall audit the entire meet. The meet sheet, all time slips, the place judge cards shall be reviewed to determine their accuracy and correctness. When all are satisfied, the meet sheet shall be signed by both coaches and referee. Results so arrived at shall be final and not subject to league protest procedure. This audit must be performed at the completion of the meet. Should this audit procedure fail to be carried out, the meet results as provided by the chief recorder and approved by the meet referee shall be final.

#### Paragraph 11

A current copy of United States Swimming rules book, Lower Bucks Swim League, Inc. By-Laws, and Operating Procedures must be on the scoring table at all league events. This is a home team responsibility.

#### Paragraph 12

If threat of inclement weather exists at the beginning of a dual meet the referee shall notify coaches of both teams that only official events will be run. If the weather permits, unofficial events will be run after the conclusion of all official events.

### **Section 2 – Protests – Relay Carnival, Dual Meets and Championships**

#### Paragraph 1

An official protest in regards to an event, decision, score, or anything related to a meet except eligibility, must be made to the referee by the team coach or league representative at the incident meet. The referee shall notify the opposing coach(s) or duly authorized person(s) and the scoring table. “Meet under protest” shall be written on all copies of all of the meet sheets.

#### Paragraph 2

The verbal protest so made shall constitute the official lodging of the protest. The protester must also notify the league operating secretary in writing within 48 hours of the official protest.

### Paragraph 3

The league operating secretary shall notify the executive committee and the council which shall hold a meeting as soon as possible. The decision on and adjudicated by the council is final.

### Paragraph 4

Representatives of involved teams are not allowed to vote on the protest.

## **Section 3 – Swimming Contestants**

### Paragraph 1

Dual meet contestants may compete out of their age group providing it is in an advanced age group. At no time may an official or unofficial contestant be placed in a younger age group. This applies to all Lower Bucks Swim League events.

### Paragraph 2

In dual swim meets, each contestant shall be allowed to participate in no more than four (4) events as an official competitor. Events include a maximum of three (3) individual and one (1) relay or the combination of two (2) individual and two (2) relay events. The relay carnival each competitor shall be permitted to participate in only two (2) events, and championships each competitor shall be permitted to participate in only three (3) events.

### Paragraph 3

All swimmers must use starting blocks. An exception may be made by the referee for individuals in unusual circumstances. Swimmers must start in the water or from the deck in pools which have depths under 4 feet at the diving end (starting block end). Also, pools that are deeper than 4 feet at the end with the starting blocks, but shallower than 4 feet at the opposite end require 10 and under swimmers to start in the water for their leg of relays.

## **Section 4 – Strokes**

### Paragraph 1

The four (4) racing strokes shall be freestyle, backstroke, breaststroke and butterfly as defined in the current U.S. Swimming rule book as of July 1<sup>st</sup> of the current season.

## **Section 5 – Lanes**

### Paragraph 1

In dual meets no more than six (6) lanes will be used as official lanes.

### Paragraph 2

Unofficial entries must swim prescribed stroke and distance of the event in which they are entered. Both official and unofficial swimmers in any event must meet all previously stated age requirements. All first and last names must be entered into the official meet sheet.

### Paragraph 3

If a pool has only five (5) lanes, visiting teams have the option of using the fifth (5<sup>th</sup>) lane. The fifth (5<sup>th</sup>) lane will be unofficial.

### Paragraph 4

If a pool has eight (8) lanes, lanes 1 & 8 will be unofficial.

### Paragraph 5

Coaches should exercise good sportsmanship in assigning swimmers to lanes.

## **Section 6 – Relays**

### Paragraph 1

All medley and free style relays must be swum by at least two (2) girls.

## **Article III. Relay Carnival**

### **Section 1 – Relays**

#### Paragraph 1

A date for the annual relay carnival will be selected by the league schedule chairman including a rain date. Meet director will notify the league operating secretary, officials chairperson and all division chairpersons by 7:00 a.m. if a postponement is necessary. The division chairperson will notify each team's coach by 7:30 a.m. Coaches will be responsible for communicating postponement to their team. Warm-up and starting times will be designated by the host pool. The host club will issue work assignments, one week prior to the meet. The officials chairperson along with the meet

director will assign the starter-referee, stroke and turn judges, table clerks, head timer and clerk of course. All names will be listed in the program. Swimming lane assignments will rotate. Division winning positions will be determined by time only, there will be no place judging.

### Paragraph 2

An event card, provided by the league, must be turned in to the head timer of the appropriate lane before the start of each relay. Card information must include the following: event number, event name, lane number, team name, on back of an event card a list by first and last name of the four (4) swimmers participating in that relay.

### Paragraph 3

Each competitor may compete in four (4) events. There will be no more than two (2) boys in each relay including the Grand Slam.

### Paragraph 4

The following is a list of events for the relay carnival:

#	<u>Event Name</u>	#	<u>Event Name</u>
1	8 & u girls and boys 100 medley relay	11	8 & u g/b 100 Breaststroke relay
2	10 & u girls and boys 100 medley relay	12	10 & u g/b 100 Breaststroke relay
3	12 & u girls and boys 100 medley relay	13	12 & u g/b 100 Breaststroke relay
4	14 & u girls and boys 200 medley relay	14	14 & u g/b 200 Breaststroke relay
5	18 & u girls and boys 200 medley relay	15	18 & u g/b 200 Breaststroke relay
6	8 & u girls and boys 100 free relay	16	8 & u g/b 100 Backstroke relay
7	10 & u girls and boys 100 free relay	17	10 & u g/b 100 Backstroke relay
8	12 & u girls and boys 200 free relay	18	12 & u g/b 100 Backstroke relay
9	14 & u girls and boys 200 free relay	19	14 & u g/b 200 Backstroke relay
10	18 & u girls and boys 200 free relay	20	18 & u g/b 200 Backstroke relay
	21		8 & u g/b 100 Fly relay
	22		10 & u g/b 100 fly relay
	23		12 & u g/b 100 fly relay
	24		14 & u g/b 200 fly relay
	25		18 & u g/b 200 fly relay
	26		Grand slam – 200 free relay
			8 & u boy or girl 25 free
			10 & u boy or girl 25 free
			12 & u boy or girl 50 free
			14 & u boy or girl 50 free
			18 & u boy or girl 50 free

Paragraph 5

The event scoring will be as follows:

1 <sup>st</sup> place	16 points	4 <sup>th</sup> place	6 points
2 <sup>nd</sup> place	10 points	5 <sup>th</sup> place	4 points
3 <sup>rd</sup> place	8 points	6 <sup>th</sup> place	2 points

Grand slam scoring will be two (2) times the above place points.

Paragraph 6

A team trophy will be awarded to the team accumulating the most points in each division.

**Article IV. Championships**

**Section 1 – Eligibility**

Paragraph 1

Competitors in the championship meets must have been regular members of a competing league team during the current season and have competed officially or unofficially in at least 40% or the nearest 1/10 thereof recorded league regularly scheduled league dual meets. This year’s league structure requires 3 meets.

**Section 2 – Entry Procedures**

Paragraph 1

All entries for championships must be submitted on league supplied computer disks using Hy-Tek Ltd. Sports Software Team Manager.

Paragraph 2

There shall be no post entries accepted after the time stated by the swim vice president. This time will be announced at the regularly scheduled July meeting. Under no circumstance will an entry or correction be accepted after division championships are seeded.

Paragraph 3

Entries submitted by all competitors for championship meet must have seeding times. This time is to be the best officially recorded time attained by the competitor

during any Lower Bucks Swim League sanctioned competition as an official or unofficial entry. Only exception shall be any event not normally swum in a dual meet. In each instance, the team coach of the competitor will be held responsible for the accuracy of the seeding times and competitor's eligibility.

#### Paragraph 4

Awards shall be as follows:

For division championships

Medals – 1<sup>st</sup> to 6<sup>th</sup> place

Ribbons – 7<sup>th</sup> to 21<sup>st</sup> place

For league championships

Medals 1<sup>st</sup> to 6<sup>th</sup> place

Ribbons – 7<sup>th</sup> to 16<sup>th</sup> place

#### Paragraph 5

After the completion of division championships, all division times for each event shall be combined, the sixteen (16) fastest times including ties shall qualify for league championships. Prior to final seeding of the league championships a scratch meeting will be held to determine the top sixteen (16) qualifiers, all scratches made at the scratch meeting shall be final and not reinstated. Position seventeen (17) and eighteen (18) will be alternate entries and are to report to championships in the event of a no show and shall swim in that person's place.

#### Paragraph 6

For league championships, the seeding time shall be the time attained in division championships.

#### Paragraph 7

All contestants are allowed to enter a maximum of three (3) events plus one (1) relay for a total of four (4) events. For championships contestants must compete in their own age group as outlined in the Lower Bucks Swim League Operating Procedures. Each swim team may enter no more than 2 relay teams per age group and the top 8 relay teams will advance on to Finals. The children in the relay teams have to have swum at least 1 individual event (or relay) at divisions to be on the relay team entered at Finals. Coaches may have up to 4 alternate swimmers for a Finals relay team. Alternate swimmers will also have to have swum 1 individual event at divisions to be on the relay team entered at Finals. Relays will be events 23-26 (between the breast and back events). There will be a break after the relays. Swimmers must remain in their age group. (There will be no "swimming up" allowed, each child will swim their age). Even years will be the medley relay. Odd years will be the free relay.

Paragraph 8

Eight and under championships

Eight and under competitors shall have a separate championship competition, there shall be no separate league competition for the eight and under age group, a league position will be determined by combining all times in each of the events and a league standing shall be determined.

Paragraph 9

The following is a list of championship events:

8 and under Events Listing

<u>Girls' event #</u>	<u>Event</u>	<u>Boys' event #</u>
1	6 & under 25 y/m free	2
3	8 & under 50 y/m free	4
5	8 & under 25 y/m breast	6
7	8 & under g/b y/m 100* relay	7
8	8 & under 25 y/m back	9
10	8 & under 25 y/m fly	11
12	8 & under 25 y/m free	13
14	8 & under 100 y/m IM	15

\*Even years: medley relay; Odd years: free relay. No more than 2 boys in relay.

Age Group Events Listing

<u>Girl's event #</u>	<u>Event</u>	<u>Boy's event #</u>
1	15-18 50 y/m free	2
3	12 & over 200 y/m free	4
5	13 & 14 50 y/m free	6
7	9 & 10 50 y/m free	8
9	11 & 12 50 y/m free	10
11	13 & 14 100 y/m free	12
13	15-18 100 y/m free	14
15	9 & 10 25 y/m breast	16
17	11 & 12 50 y/m breast	18
19	13 & 14 100 y/m breast	20
21	15-18 100 y/m breast	22
23	9 & 10 100 g/b y/m* relay	23
24	11 & 12 200 g/b y/m* relay	24
25	13 & 14 200 g/b y/m* relay	25
26	15-18 200 g/b y/m* relay	26
27	9 & 10 25 y/m back	28
29	11 & 12 50 y/m back	30
31	13 & 14 100 y/m back	32
33	15-18 100 y/m back	34

35	9 & 10 25 y/m fly	36
37	11 & 12 50 y/m fly	38
39	13 & 14 50 y/m fly	40
41	15-18 50 y/m fly	42
43	9 & 10 100 y/m IM	44
45	11 & 12 100 y/m IM	46
47	13 & 14 100 y/m IM	48
49	15-18 200 y/m IM	50

\*Even years: medley relay; Odd years: free relay. No more than 2 boys in relay.

Paragraph 10

Pool length for championships shall be as follows:

Yards shall be the length for odd years, and meters shall be the length for even years, whenever possible.

**Section 3 – Swimming Procedures**

Paragraph 1

All championship meets shall be conducted as timed finals.

Paragraph 2

Automatic timing system, as defined by U.S. Swimming rules, is to be used as the primary timing system for Lower Bucks Swim League age group championships whenever possible. A manually operated back-up system must be in use on all lanes.

Paragraph 3

Ties by times shall remain as ties.

Paragraph 4

There shall be one (1) referee, one (1) or more starter(s); it is not permitted for one person to perform both duties.

## **Article V. Records and Results of Meets**

### **Section 1 – General**

#### Paragraph 1

The scoring of swimming dual meets and championship meets and the relay carnival shall be in accordance with the methods outlined in the current U.S. Swimming, subject to any exclusions outlined in Lower Bucks Swim League By-laws and Operating Procedures.

#### Paragraph 2

One (1) false start per event shall be permitted in dual meet events.

### **Section 2 – Dual Meets**

#### Paragraph 1

A complete record of the meet shall be made in three (3) copies during the course of the meet. All copies are to be written, no artificial copy will be permitted. One (1) copy shall be given to each team coach and one (1) copy to be mailed to the league operating secretary for permanent filing, league copy must be mailed within three (3) days following the meet.

#### Paragraph 2

The completed meet sheets shall be an accurate record of the names of the teams, first and last names of contestants, where placed by judges, all official times of watches, points scored, disqualifications, the total score for each team, time the meet started and ended, and the date held.

#### Paragraph 3

League records, records broken during any league sanctioned competition, shall be documented as follows: timer slip to be signed by head timer of record breaking lane, event sheet to be signed by referee and shall be attached to official meet sheet. The league operating secretary will record the newly attained record from proper documentation only.

## **Article VI – Officials for Meets**

### **Section 1 – General – Dual Meets**

#### Paragraph 1

The council shall draft and adopt a set of dual meet procedures for officials which shall govern the conduct of all meets. The president shall appoint an “officials chairperson” before the April meeting of each season. The responsibility of the officials chairperson shall be as follows:

1. to appoint a sub-chairman for each swim division;
2. develop and take charge of the sanctioned LBSL officials listing;
3. to maintain and distribute a current listing of additions to listing
4. shall have the authority to certify any official
5. schedule official’s clinics prior to the beginning of each season
6. to select all officials for the relay carnival and championships.

#### Paragraph 2

A compulsory coaches’ meeting will be held prior to the swim season. If a coach cannot attend, special arrangements must be made with the league president. Any team not represented by a head coach will be placed on probation for that year.

#### Paragraph 3

Complaints concerning the conduct of any dual meet should be recorded on the log sheet and forwarded to the league operating secretary who will notify the executive board who with other officials will act as administrators.

#### Paragraph 4

Listed below is the recognized officials for dual meets:

1 referee, 1 starter – these two officials may be the same person,  
starter/referee should not serve as one of the stroke and turn judges.

3 timers per lane, 1 head timer

2 place judges – 1 from each team

2 strokes and turn judges; home team officials lanes 1-2-3 away team officials  
lanes 4-5-6

Unusual pool shapes shall constitute the need for additional stroke and turn  
officials

1 announcer – home team responsibility

1 head score keeper – home team responsibility

2 home and 1 visitor score people

1 records examiner – home team responsibility

1 runner – home team responsibility

#### Paragraph 5

Timer's slips shall be filed in by the head timer of each lane, with the event number, and all three times on that lane.

#### Paragraph 6

Place judge card shall be filled in for each event and given to the runner. It is permissible for place judging to be done by a caller and a writer.

#### Paragraph 7

The signature of the referee is required on the official meet sheet.

#### Paragraph 8

The following officiating positions shall require league sanctioning: starter/referee, stroke and turn judge.

#### Paragraph 9

Officials' certification process is as follows: to become a certified official one must first attend a league sponsored officials' clinic, then participate as an apprentice official (supervised by a sanctioned official) for two (2) meets. Upon receiving a satisfactory evaluation for two (2) meets from a sanctioned official, a verification sheet is to be sent to the division official's chairperson for addition to the L.B.S.L List of Certified Officials. These requirements apply to both stroke and turn and starter/referee trainees. Those individuals newly certifying as a stroke and turn judge may not train or become certified as a starter/referee unless he/she has completed one (1) entire season in that position, not counting the season of their original training and certification. To maintain certified status, an official must attend a league sponsored officials' clinic prior to the start of every season or they will not be permitted to officiate at any L.B.S.L. sanctioned meet. Those individuals holding current officials' certification with U.S.A. Swimming, "Y" or P.I.A.A. automatically qualify to officiate, but in only that position for which they hold certification. These individuals must submit proof of current certification to the division official's chairperson prior to the start of every season or they will not be permitted to officiate at any L.B.S.L. sanctioned meet.

#### Paragraph 10

Any team not making an effort to send or maintain a reasonable number of sanctioned officials, or is not using sanctioned officials for dual meets may be subject to meet forfeiture should an officiating protest arise.

## **Article VII. Awards and Committees**

### **Section 1 – General**

#### Paragraph 1

The Lower Bucks Swim League, Inc. name or its logo shall not be used on trophies, medals, ribbons or certificates awarded or distributed by anyone or any team for participating in any league competition or any other circumstance.

#### Paragraph 2

The awards committee shall consist of three members of council who have been appointed by the president.

#### Paragraph 3

The Bub Mears sportsmanship award will be presented annually to the team in each division which has displayed outstanding sportsmanship. This will be decided by a written ballot by the representatives in each division at the end of the dual meet season. The ballot is to be submitted to the operating secretary no less than 24 hours before championship competition. The ballot is to rank all the teams within that division in descending order. Upon receipt of all ballots the operating secretary will tally the earned points (the teams position shall be the earned points) the team in each division with the lowest number of points shall be the winner.

### **Section 2 – Division and League Championships**

#### Paragraph 1

Appropriate recognition, as approved by the council, shall be presented at the end of each season, by the league, to the team in each division which has won the greatest percentage of scheduled recorded dual meets within their division.

#### Paragraph 2

Specially designed “Lower Bucks Swim League, Inc.” medals shall be awarded to the 1<sup>st</sup> through 6<sup>th</sup> places and ribbons from 7<sup>th</sup> through 21<sup>st</sup> place for all division championships. Medals shall be awarded to the 1<sup>st</sup> through 6<sup>th</sup> places and ribbons from 7<sup>th</sup> through 16<sup>th</sup> places for Lower Bucks Swim League championships.

#### Paragraph 3

All ties that occur at any championship event will be given duplicate awards.

### **Section 3 – Senior Award Program**

#### Paragraph 1

The senior award program is to promote good citizenship, loyalty and support among our high school swimmers and divers.

#### Paragraph 2

A senior award program chairperson will be appointed by the league president. The chairperson will provide the selection committee with eligible applicants.

#### Paragraph 3

Eligibility: any swimmer or diver who is participating in their last year of age eligibility (usually but not always the senior year of high school). Must have competed in forty percent (40%) of each year's Lower Bucks Swim League meets, excluding carnivals, invitationals and championships in three (3) of the past four (4) years.

#### Paragraph 4

Award to; one (1) girl and one (1) boy in each swimming division and one (1) girl and one (1) boy in the diving league for a total of eight (8) awards.

#### Paragraph 5

Selection: a selection committee consisting of area community leaders and scholars not affiliated with the Lower Bucks Swim League or any family member of applicants for the award will select from eligible applicants.

#### Paragraph 6

Funding: a senior awards account is funded each year from: advertising in the championship programs; interest bearing league bank accounts; prior years awards account balance plus excess funds from prior year operations that are not required to start the current season. This funding is normally set at the first executive meeting of the new season.

#### Paragraph 7

The treasurer will recommend an award amount that will be approved by general council.

**Article VIII. Regular Monthly League Meetings**

**Section 1 – General**

Paragraph 1

Regular monthly meeting attendance is mandatory.

